

APR 28 2014

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: David R. Lloyd

TODAY'S DATE: April 10, 2014

DEPARTMENT: 450 – District Clerk

SIGNATURE OF DEPARTMENT HEAD: /s/ David R. Lloyd

REQUESTED AGENDA DATE: Next Available

SPECIFIC AGENDA WORDING: Approval to use dedicated District Court Technology Fund to set up a Training Room at the Guinn. This fund may only be used by the District Clerk and is a Fee Based Fund. This Fund is not generated at Taxpayer Expense.

PERSON(S) TO PRESENT ITEM: David R. Lloyd

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 5 Minutes

**ACTION ITEM: XXXXX
WORKSHOP**

(Anticipated number of minutes needed to discuss item)

CONSENT:

EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY:XXXX

IT DEPARTMENT: XXXX

AUDITOR: XXXX

PURCHASING DEPARTMENT: XXXX

PERSONNEL: _____

PUBLIC WORKS: XXXX

BUDGET COORDINATOR: XXXX

OTHER: COUNTY CLERK: XXXX

ADMINISTRATIVE DIST. JUDGE: XXXX

*******This Section to be Completed by County Judge's Office*******

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL

Date